

WRIGHTINGTON PARISH COUNCIL

Clerk to the Council
Mr J Ashurst

**4 Victoria Court
Clayton Street
Skelmersdale
WN8 8JE**

Email: clerk@wrightington-pc.gov.uk

15th July 2026

Dear Sir/Madam

You are summoned to attend the **Meeting of the Parish Council** to be held on Monday 20th July 2026 at Appley Bridge Village Hall at 7.30 pm.

Yours faithfully

J Ashurst

Clerk to the Council

AGENDA

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

PLEASE SEE THE MEETING PROTOCOLS AT THE END OF THIS AGENDA. SPECIFICALLY, IF MEMBERS OF THE PUBLIC WHO WISH TO SPEAK AT THIS POINT WOULD INFORM THE CLERK BY 5pm ON THE DAY PRIOR TO THE COUNCIL MEETING – GIVING BRIEF DETAILS OF THE ISSUE/S THEY WISH TO RAISE. ITEMS RAISED WITHOUT PRIOR NOTIFICATION MAY NEED TO WAIT UNTIL THE NEXT MEETING.

If residents would prefer to email any comments, observations or questions in relation to matters on the Agenda to the Clerk rather than attend in person please email: clerk@wrightington-pc.gov.uk

1. APOLOGIES

2. **DECLARATIONS OF INTEREST** – Members are asked to consider any personal/prejudicial interest they may have to disclose in relation to matters under discussion at the Meeting.

3. **MINUTES** – To accept the Minutes of the Annual Meeting of the Parish Council of the Parish of Wrightington held on Monday 15th June 2026

4. PLANNING To consider the following applications

- | | | |
|------------------|--|---------------------------------|
| 1. 2026/0496/FUL | 4 Mill Lane Appley Bridge | Detached Garage |
| 2. 2026/0282/FUL | 10 Finch Lane Appley Bridge | Permission Granted |
| 3. 2026/0362/PIP | Verian, Tunley Lane, Wrightington | Permission Granted in Principle |
| 4. 2026/0314/FUL | Sprodley Brook Farm, Finch Lane | Planning Permission Granted |
| 5. 2026/0530/PNR | Wrightington Hospital | Solar Panels |
| 6. 2026/0553/FUL | Dawber Delph Farm 107 Skull House Lane | Extension of Living Space |

5. CORRESPONDENCE/INFORMATION ITEMS

Items to be reported to, and noted by, the Council – no decision required: REPORT 1 – page 2.

Items requiring discussion, observations or action by the Council:

- a) Email dated 8/7/26 from CPRE confirming Direct Debit subscription of £60 per annum. First payment to be paid on 21/7/26.
- b) Late items received which may require discussion/action/observations.

6. ACCOUNTS / FINANCE

--- To receive and approve **the Receipts and Payments for Approval for June/July 2026:**

- **Bank Reconciliation .**
To accept the Bank Reconciliation and Monthly Income and Expenditure Report as at 30/06/26 .
- **Bank Mandate** To confirm the current the Bank Mandate.
- **Honoraria** To agree the Honoraria for 2025/6 for the Village Hall Officials
- **Capital Expenditure** To agree the amount to be transferred from Current to Reserve Account and to agree the amounts to be spent on Village Hall projects before 31st March 2027

7. POLICIES REVIEW – to review and adopt the Annual Audit Plan and Asset Register

8. ANY OTHER BUSINESS

9. DATE AND VENUE OF NEXT MEETING Monday 17 August 2026 at 7.30pm
At Mossy Lea Village Hall

Members of the Public and Press are welcome to attend

REPORT 1

- a) Email dated 1/6//26 from Valuation Office Agency requesting lease details relating to Mossy Lea VH
- b) Non Domestic Rate Bills from West Lancs BC relating to the Village Halls confirming no charge for 2026/27
- c) E mail from Joseph Noblett dated 29/6/26 confirming Christmas Tree prices for 2026
- d) E mail from HMRC dated 24/6/26 indicating VAT Refund had been submitted.
- e) E mail from Tom Lynan, WLBC's Deputy Democratic Services Manager outlining LGR Implications for Parish and Town Council Elections
- f) Media Release Issue 26 dated 30/6/26 from WLBC regarding Stop Social Housing Stigma Campaign.
- g) Email dated 17/6/26 from Energy Assets indicating change of meter at Mossy Lea Village Hall arranged for 15/7/2026

Meeting Protocols: Please note the following procedures to ensure the smooth running of the meeting:

- Members of the public will only be able to speak during the Open Forum section of the meeting. If you wish to speak during this section please email the Clerk by 5pm on the day before the meeting, with brief details of the subject matter being raised. The Chairman will ask the member/s of the public to speak. Before speaking, the member of the public should state their name. Time permitting the Chairman will ask if members of the public wish to raise anything else, however, dependant on time, this may need to be held over until the next meeting. Each member of the public will be able to speak for a limit of three minutes.
- Parish Councillors wishing to speak are asked to please raise a hand and the Chairman will invite him/her to speak.
- To vote, members should raise their hand as appropriate.